

Independence Matters

'the life you choose...'

Team Manager Vacancy

Attleborough Community Hub

Pay grade: £22,183 - £24,491 per annum

Position: Permanent, full time

Location: Attleborough

Do you consider yourself management material?

We are looking for a passionate, flexible, highly motivated, proactive and committed Team Manager to join our team.

As a highly motivated, creative, and practical person you will manage and lead a team of support staff and oversee the day to day running of the service.

You will be supporting and responsible to the Service Manager in this role.

You will be expected to work on your own initiative, to ensure the schemes are well-led and meeting QA standards whilst ensuring the needs and aspirations of people supported are being met and evidenced.

We would expect you to have good communication skills, be able to manage a staff team, enjoy a challenge and be flexible.

If you are as passionate as we are about making a positive and lasting difference in people's lives, an individual who shares our values in putting people at the centre of everything you do and would be dedicated to delivering high-quality care, support and outcomes we would love to hear from you.

We respect diversity and welcome your application.

Benefits

- Comprehensive training and personal development
- Employee wellbeing benefits
- 20 days annual leave plus 8 recognised public holidays

Essential Skills

- Evidence of coaching and mentoring others to achieve desired outcomes
- Good ICT skills and competency using Microsoft Office
- Evidence of ability to successfully communicate with a range of different audiences
- Demonstrate the ability to work on own initiative
- Full driving licence and access to a car
- Flexibility regarding working hours to participate in an out-of-hours on-call rota (weekends and/or evenings)

Desired Skills

- Understanding of Quality Assurance Frameworks for services
- Working knowledge of Adult and Mental Health Services frameworks.
- Experience of being a leader.
- Evidence of change management and resilience building

How to apply

For an application pack or to find out more, please contact:

Gwen Francis – call 01953 450834 or 07824 599402 or email gwen.francis@independencematters.org.uk

You can also apply for this role online here:

<https://app.smartrecruitionline.com/p/job/Team-Manager-21774>

Closing date for applications: Friday 30th April 2021